

Submitted To: PSFDH Board of Directors
Submitted by: Dr. W. Hollis, Chair, Liaison Committee
Re: Committee Meeting Report
Committee: Liaison Committee (the “Committee”)
Date: February 16, 2021

Meeting Date: February 12, 2021

Date of next meeting: March 12, 2021

Action Items Completed:

Capital Alliance: As the Foundations have been amalgamated, the regular Capital Alliance report was removed from the Liaison Committee meeting agenda. The Committee welcomed M. Hallam, ED, PSFDH Foundation and Dr. K. Wickens, Chair, PSFDH Foundation Board of Directors to the meeting and received a report on progress to date with the new entity.

The Liaison Committee members considered the inclusion of a PSFDH Foundation representative as an *ex officio* member of the Committee. Further, the Liaison Committee will also ask the Governance Committee to consider the option to include the PSFDH Foundation Board of Directors Chair as an *ex officio* member of the PSFDH Board of Directors.

2020/21 Liaison Committee Work Plan: The Committee reviewed the work to date in the context of the work plan. The message was sent to support hospital staff.

Communications to PSFDH Team: An email of acknowledgment from the PSFDH Board of Directors was shared with all hospital staff. The note recognized the efforts and dedication of all staff since the onset of the pandemic.

Action Items In-progress/Pending:

Municipal Campaign: As the recognition of the supporting municipalities is all but complete, the focus will expand to ongoing engagement of municipalities.

Community Panels: The Community Panels initiative was discussed. It was noted that the plan was modified to have only three panels (as opposed to the proposed four panels.) More work to come in the coming weeks with respect to the building of the panels.

Physician Recruitment Opportunities: This item was modified to be more inclusive and will now be referenced as “Stakeholder Engagement Update”. Discussion ensued regarding how to engage and provide appropriate communication with stakeholders. The communications support, specifically, the matter of limited communications resources at PSFDH was discussed. Dr. B. Guppy and K. Kelly will inquire with area hospitals regarding the possibility of sharing resources.

Strategic Plan Outreach: Members reviewed Governance Process Policy No. 2.13, “Community Linkages with Other Organizations”, specifically, Appendix “A”. The members were asked to provide suggested changes and additions. The Liaison Committee will then review the updated list and select an organization to invite to an upcoming Liaison Committee meeting as part of the community outreach.

Upcoming Matters:

- Community Panels membership and curriculum development
- Stakeholder/Physician Engagement Opportunities
- Update Appendix A
 - o Invitations to community group as part of outreach